



GRANADA SANITARY DISTRICT
OF SAN MATEO COUNTY

MINUTES
BOARD OF DIRECTORS
SPECIAL & REGULAR MEETINGS
January 17, 2008

CALL SPECIAL MEETING TO ORDER: The Special Meeting of the Board of Directors of the Granada Sanitary District was called to order by President Woren at 6:42 p.m.

ADJOURN TO CLOSED SESSION

- 1. Conference with Legal Counsel – Anticipated Litigation (Government Code Section 54956.9(c), three potential cases).**
- 2. Conference with Real Property Negotiator, Chuck Duffy (Government Code Section 54956.8).**
Negotiating parties: San Mateo County Harbor District and Granada Sanitary District, property under negotiation: APN 047-262-010.

RECONVENE TO OPEN SESSION: President Woren announced that there was no reportable action from the Closed Session.

ADJOURN SPECIAL MEETING

The Special Meeting was adjourned to the end of the Regular Meeting.

CALL REGULAR MEETING TO ORDER: The Regular Meeting of the Board of Directors of the Granada Sanitary District was called to order by President Woren at 7:37 p.m.

ROLL CALL: Directors: President Leonard Woren, Secretary Ric Lohman, Treasurer Gael Erickson, Board Member Matthew Clark, and Board Member Ron Fenech.

Staff: General Manager Chuck Duffy and District Administrator Delia Comito.

GENERAL PUBLIC PARTICIPATION

ACTION AGENDA

- 1. Presentation of Election Certificates to board members Matthew Clark and Ron Fenech, appointed by the County Board of Supervisors in lieu of an election.**
President Woren explained that Senator Yee could not attend the meeting to administer the oath of office as originally planned. He then presented the County of San Mateo Certificates of Election to Directors Clark and Fenech.

2. Election of 2008 Board Officers.

Director Lohman nominated Director Woren for Board President, with the following other officer designations: Director Fenech, as Vice President, Director Erickson as Treasurer, and Director Lohman as Secretary.

ACTION: Approved by unanimous consent. (Vote 5-0.)

3. Consideration of a Resolution to Appoint Two Representatives and One Alternate Representative to Serve as Board Members on the Sewer Authority Mid-Coastside Board of Directors.

The Board agreed to have the current SAM representatives continue as follows: Directors Lohman and Woren will serve as the Regular Representatives, and Director Clark will serve as the Alternate Representative.

ACTION: Approved by unanimous consent. (Vote 5-0.)

President Woren commented that a representative to the CSDA would need to be appointed to replace past Director Fran Pollard. Therefore, Director Woren will serve as the District's CSDA representative and Director Lohman will serve as alternate.

4. Consideration of Sewer Connection Permit: Ray Hekkert, APN: 047-206-250, 120 Ferdinand, 505 & 509 Ave. Alhambra (Triplex).

The Board held a brief discussion with the property owner on the project.

ACTION: Director Lohman moved to approve a Class 1B sewer permit for APN 047-206-250, 120 Ferdinand, and 505 and 509 Avenue Alhambra, Owner: Ray Hekkert. (Lohman/Clark). Approved 5-0.

5. Consideration of Mainline Acceptance: 1st Avenue, Miramar, Serving APN 048-013-550 & 048-013-560, Owners: Dennis & Hugh Doherty and Adriana Kelly (Mike Fogli).

Director Lohman recused himself from the meeting room due to a potential conflict of interest because he lives within 500 feet of the project. A letter from the District Engineer recommending acceptance of this mainline into the District was provided in the agenda packets. Mike Fogli constructed the extension with Doherty to serve APN 048-013-560, owned by his daughter Adrianna Kelly, who was granted a Class 3 permit on 2/17/05 that was never issued.

ACTION: Director Clark moved to accept the 1st Avenue Mainline extension into the District sewer system. (Clark/Erickson) Approved 4-0.

6. Consideration of Awarding a Contract for the Alameda and Avenue Cabrillo Sewerline Replacement Project and the Manhole Repair Project (2007 CIP Budget).

The General Manager reviewed the letter and spreadsheet provided by the District Engineer, who recommended awarding the contract to the lowest responsible bidder, Stoloski & Gonzalez of Half Moon Bay.

ACTION: Director Clark moved to approve awarding the contract for the sewerline replacement and manhole repair project to Stoloski & Gonzales as recommended by the District Engineer. (Clark/Lohman). Approved 5-0.

- 7. Consideration of a Resolution Approving Preliminary Amended Reassessment, Order Public Hearing, and Directing Actions** (Tabled from 12/6/07 meeting).

ACTION: Director Lohman moved to approve the Resolution (Res. 2008-001). (Lohman/Erickson). Approved 5-0.

CONSENT AGENDA

- 8. Approval of Special Meeting minutes for December 6, 2007.**
9. Approval of December 2007 warrants totaling \$137,045.64 (Checks 2983 - 1246).
10. Approval of January 2008 warrants totaling \$157,571.03 (Checks 1247 - 1270).
11. Approval of Assessment District distribution #06-07/08 totaling \$11,652.64.
12. Approval of November 2007 Financial Statements.
13. Approval of December 2007 Financial Statements.

ACTION: Director Clark moved to approve the Consent Agenda. (Clark/Erickson). Approved 5-0.

DIRECTORS' COMMENTS AND COMMITTEE REPORTS

- 14. Sewer Authority Mid-Coastside.**

Director Lohman reported on the 12/10/07 SAM meeting, and Director Woren read aloud a letter from SAM's General Manager, Jack Foley, reporting on the recent (1/04/08) storm's affect on SAM and member agency facilities.

After further discussion, the General Manager was directed to contact Mr. Foley to discuss the storm's rating compared to storm ratings used in the wet weather overflow project study as it relates to the Intertie Pipeline System's capacity during wet weather events. President Woren also thanked SAM staff for effectively responding to the numerous problems caused by the storm.

- 15. Report on other seminars, conferences, or committee meetings.**

Director Lohman reported on the California Water Environment Association Recycled Water meeting he attended. Director Woren reported that he will be attending the LAFCo meetings regarding the Midcoast Municipal Services Review and requested a future agenda item to consider designating such meetings as District business for per diem director fees.

INFORMATION CALENDAR

- 16. Attorney's Report.**

None.

- 17. Treasurer's Report.**

Director Erickson reported that the District's LAIF Investment account, managed by the State Treasurer, earned 5.15% for the 2007 calendar year.

- 18. General Manager's Report.**

The General Manager reported on the status of the Midcoast Municipal Services Review by LAFCo and indicated that the draft report would be forthcoming. Director Woren requested that the District send an official comment letter to LAFCo.

19. Administrator's Report.

Nothing further to report.

20. Engineer's Report.

The General Manager informed the Board that the sewer mainline televising project is complete and that a report is forthcoming.

FUTURE AGENDA ITEMS

ADJOURN REGULAR MEETING

The Regular Meeting was adjourned at 9:10 p.m.

RECONVENE SPECIAL MEETING

ADJOURN TO CLOSED SESSION

1. **Conference with Legal Counsel – Anticipated Litigation (Government Code Section 54956.9(c), three potential cases).**

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RECONVENE TO OPEN SESSION

President Woren announced that there was no reportable action taken in the Closed Session.

ADJOURN SPECIAL MEETING

The Special Meeting was adjourned at 9:39 p.m.

SUBMITTED BY:

APPROVED BY:

Chuck Duffy, General Manager

Ric Lohman, Secretary

Date Approved: February 21, 2008